

## Memorandum of Agreement

Between

Federal University of São Carlos, Brazil

and

University of Modena and Reggio Emilia, Italy –  
Department of EDUCATION & HUMAN SCIENCES

### Students Exchange

To enhance the educational process, the Federal University of São Carlos, Brazil, hereinafter referred to as UFSCar, and the University of Modena and Reggio Emilia, Italy – Department of EDUCATION & HUMAN SCIENCES, hereinafter referred to as Unimore, agree upon exchanging students under the following conditions:

1. Both institutions agree to exchange up to 4 students – on a reciprocal basis – with an opportunity to internationalize their curriculum;
2. Students exchange will be organized at the level undergraduate, graduate and doctoral level.
3. Student exchange may enroll at the partner University for a minimum of three months (90 days) up to one semester.
4. During the period of exchange, students may carry out research work for their final dissertation/thesis and/or may attend courses.
5. The home University is responsible for selecting students for this exchange program fulfilling the language requirements and in the respect of the application procedure foreseen by the host institution. At UFSCar, there is not any recommended required level of Portuguese language. At Unimore, the recommended required level of English language is B2 or higher (Common European Framework of Reference of Languages) or IELTS 5.5/6.4 or TOEFL paper bases test (minimum score 510), or Cambridge FCE.
6. Transcription of results and academic records will be provided to the home University as soon as practicable after the completion of a period of exchange.
7. Home institutions, to the extent permitted by their respective rules and regulations, will recognize the credits exchange students gained from host institutions.
8. Neither the Universities nor the exchange students involved in this program pay tuition fees to the host institution. Exchange students will continue to pay any fees as required by their home University. Exchange students are responsible for all their personal costs, including VISA, housing, transport, food, health and books.
9. The host institutions will provide support for housing and other services like introductory events.
10. To organize this exchange, the following offices will be named as responsible contact points:  
10.1: UFSCar: International Relations Office – [srinter@ufscar.br](mailto:srinter@ufscar.br) and Mrs. MARIA CRISTINA MOZANER NITZSCHE as director of the Division of International Academic Mobility –

[cristina-srinter@ufscar.br](mailto:cristina-srinter@ufscar.br) – phone +55 16 3351 8402, and Office for Graduate Studies – [propg@ufscar.br](mailto:propg@ufscar.br) and Prof. JOSÉ CARLOS PALIARI as deputy provost for graduate studies – [propgadj@ufscar.br](mailto:propgadj@ufscar.br) – phone + 55 16 3306 6506

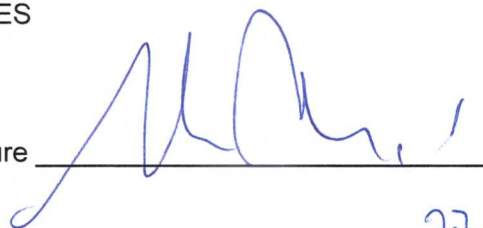
10.2: Unimore: International Relations Office – [moreoverseas@unimore.it](mailto:moreoverseas@unimore.it) and Prof. ROBERTA MINEO as coordinator of the exchange program – [rmineo@unimore.it](mailto:rmineo@unimore.it) – phone +39 0522523129

11. This Memorandum is to be considered valid for five years from the date on which it is signed and will be renewed by written agreement, except where written notice of termination is made in writing by one of the parties to the other at least six months prior to expire, along with return receipt.
12. The parties undertake to resolve amicably and in the spirit of compromise any dispute arising from this agreement. In the event that the parties are unable to reach agreement, it is agreed that any dispute arising between the contracting parties, relating to the interpretation, execution and resolution of this agreement, will be referred to a standard Arbitration Board which will decide the matter in accordance with the law.
13. The parties declare that exchange students will have appropriate insurance cover against liability for personal injury and material damage for which they are held liable.  
The exchanged students should be covered by adequate health insurance in accordance with the law in force in the host country, as well as with the rules, regulations and policies of the host institution.
14. In the event of an accident occurring during the performance of the activities referred to in this memorandum, each University undertakes to notify the other University immediately about the incident (indicating the relevant policy number) so as to enable the latter to make the necessary declaration according to the provisions set down by law or by the insurance contract.  
It is understood that the existence of the said policies does not prejudice the right to commence any legal proceedings for liability, damages and compensation against third parties.

Reggio Emilia, 14.9.2019

Department of EDUCATION & HUMAN SCIENCES  
University of Modena and Reggio Emilia  
The Director  
Prof. Alberto Melloni

Signature



São Carlos, 27/08/2019

Federal University of São Carlos  
The Rector  
Prof. Wanda Aparecida Machado Hoffmann

Signature

