

Annexure 1 to Memorandum of Understanding

between

Indian Institute of Technology Hyderabad (IITH), Hyderabad, India

and

Federal University of São Carlos (UFSCar), São Carlos, State of São Paulo, Brazil

executed on September 15, 2022

have agreed to the following protocols governing student exchange:

1. Students entering IITH or UFSCar under the student exchange programme will be classified as exchange students. Exchange students will be permitted to take courses on credit, as well as participate in research activities, project work and research internships.
2. In any case, the consent of the teacher or the corresponding degree program coordinator, project supervisors or research supervisors is required. Such consent will take into account among other things whether the student has pre-requisites for the course or project.
3. Neither institution will require admission or tuition fees of exchange students under this agreement. Exchange students will have to pay for their living cost and other expenses at the host institution.
4. Course credits and grades earned will be determined by the sending institution based on the grade report from the host institution.
5. Each institution will accept up to four (4) students each year or two (2) students each semester.
6. Participants may not spend more than one year normally in the exchange programme.
7. Participants will be subjected to the rules and regulations of the host institution, in addition to specific rules and regulations, if any, of the host country regarding foreign students studying in the host country.
8. The selection and nomination of students is open throughout the academic year. The student nomination should be accompanied by:
 - Curriculum vitae.
 - Statement of aptitude from a member of the student's school/faculty or any other similar academic unit (e.g., department, graduate program) or from the authorized officer.
 - A specific outline of the programme of study at the host institution and a statement of objectives of the student.
9. When a nomination is forwarded by the sending institution, it is presumed that the sending institution considers the student suitable for the proposed program and consents to send the student if selected by the host institution.
10. The host institution will evaluate the nomination and determine their suitability for selection under the Student Exchange Program.
11. The host institution will inform the home institution of any academic or other problems that may arise during the period of student's residence in the host institution. The host

institution will take appropriate action under its established policy and procedures, in consultation with the home institution to deal with such problems.

12. Exchange students at UFSCar must purchase health, personal accident, civil liability, and medical and mortal remains repatriation insurances featuring coverage for the whole period of residence in the host institution before arriving in the host country.
13. At the end of student's residence in the host institution, it shall send to the home institution document(s) certifying the academic and scientific activities developed by the student during the exchange and, where applicable, informing also the result of the evaluation of his/her performance in such activities.

Signed:

Signed:

SIGNATURE:

SIGNATURE:



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DATE: 31-10-2023

DATE: 5 Sep. 2023