

## Cooperation Agreement

between

**the Federal University of São Carlos**

and

**Ghent University**  
**Faculty of Arts and Philosophy**

In accordance with a mutual desire to promote international academic, cultural and scientific exchange, Ghent University, Faculty of Arts and Philosophy (Belgium), and the Federal University of São Carlos (Brazil) enter into this Cooperation Agreement.

Both institutions, for the purpose of furthering cooperation through both educational and academic exchanges, hereby affirm their intent to promote such exchanges as will be of mutual benefit to their institutions. Educational and academic exchanges are considered here to include but not be limited to:

- Development of mutually beneficial academic programmes and courses;
- Exchange of academic staff and research assistants for the purpose of teaching and research;
- Exchange of students for study and research;
- Reciprocal assistance for visiting academic staff and students;
- Exchange of documentation, pedagogical information and research materials.

Both parties decide by mutual consent that all the financial agreements will have to be negotiated in writing by means of amendments, addenda or annexes to this Cooperation Agreement, and will depend on the availability of funds.

### A. Student exchange

Both parties hereby agree that:

1. Each university may in principle nominate not more than two undergraduate or graduate students for exchange each year.
2. However, this number may vary in any given year provided a balance of exchanges is attained over the term of the agreement.
3. While nominees will normally be accepted for exchange by the host university, the host university reserves the right to review the applications of nominees and make final decisions concerning admission.
4. A selected student may study for a period of 1 to 12 months at the host university.
5. Exchange students will not pay examination, matriculation and tuition fees to the host institution, but shall pay these to the home institution, if required, as per the usual regulations of the home institution.
6. Any academic credit received in the course of the program at the host institution may be transferred to the home institution in accordance with the appropriate regulations of the home institution.
7. Each host institution will issue appropriate documents for each accepted nominee for the issuance of a student visa, in accordance with current national laws. It is the responsibility of each individual student to obtain a student visa in their home country in a timely manner.
8. The student will provide his or her own health, accident, repatriation and civil liability insurance.

### B. Staff exchange

Both parties hereby agree that:

1. Both parties agree to support the exchange during each academic year of maximum 2 professors or members of scientific staff from each university.
2. However, this number may vary in any given year provided a balance of exchanges is attained over the term of the agreement.



3. Each host institution will issue appropriate documents for each visiting staff member for the issuance of a visa, in accordance with current national laws. It is the responsibility of each individual staff member to obtain a visa in their home country in a timely manner.

### C. Scientific research

1. Details of each research program or research project shall be arranged by mutual consent by the relevant departments, centres, etc, of both parties subject to the approval of the higher authorities of each party. Such research programs or research projects shall be implemented in writing by means of amendments, addenda or annexes to this Cooperation Agreement.
2. Relevant academic materials, technical information including research reports, periodicals, etc. and other information available to each party shall be exchanged between parties.
3. All information and/or data that may be exchanged, acquired and shared in connection with the areas of cooperation between both parties pursuant to this Cooperation Agreement shall be treated strictly confidential and shall not under any circumstances be divulged by the receiving party unless and otherwise such information has already been in public domain.
4. Any cost and expenses that may be incurred by jointly performing research programs and research activities shall be negotiated and agreed upon in writing, pursuant to clause #1 of this section, to the satisfaction of both parties before starting such programs and activities.

For Ghent University, Prof Renata Enghels (Faculty of Arts and Philosophy) will be the academic staff member responsible for this Cooperation Agreement. For the Federal University of São Carlos, this will be Prof Flávia Bezerra de Menezes Hirata-Vale, Ph.D. (Department of Language and Literature).

The parties ensure that they shall respect human rights. Each of the parties may terminate this agreement with immediate effect if the other party is involved in a serious or systematic violation of human rights.

This Cooperation Agreement, as well as succeeding plans concerning the concrete proposals of cooperation, shall be effective after approval of the terms of the agreement by the appropriate authorities of the universities. It will remain in effect for a period of 5 years. Before the end of said period, it will be reviewed and can be amended or renewed as agreed by both parties.

Questions and controversies arising from the interpretation or execution of this agreement will be friendly solved by the parties. In case a friendly solution is not possible or achieved, they shall jointly appoint a third party, natural person, to act as arbitrator.

For Ghent University



Prof. dr. Rik Van de Walle

Rector




For the Federal University of São Carlos



Prof. Wanda Aparecida Machado Hoffmann, Ph.D.  
Rector

Date: 25/11/2020

Date: 29 sep 2020



Prof. dr. Gita Deneckere  
Dean, Faculty of Arts and Philosophy

Date: 1/12/2020