

AGREEMENT ON ACADEMIC EXCHANGE

Between

**Johann Wolfgang-Goethe-Universität (hereafter: Goethe-Universität, GU),
Department of Education**

And

**Federal University of São Carlos (hereafter: UFSCar),
Department of Education, Coordination for the Undergraduate/Bachelor's Degree
Program on Pedagogy and Graduate Program on Education**

Both institutions agree on the following conditions regarding exchanges:

STUDENT EXCHANGE

1) Number of Exchange Students

Each academic year both universities may send up to a maximum of 2 full time undergraduate and/or graduate students for a maximum duration of one semester per student. In case students are selected to stay for one (1) academic year, the maximum number amounts to 2 on either side. Semester or academic year shall refer to the period relevant at the host institution.

The number of students per academic year may be subject to change during the course of the partnership. Any changes in student exchange numbers will be confirmed in writing by both parties.

Students may also participate in short-term programmes, e.g. summer schools or research internships offered at the respective institution. They may also participate in virtual or hybrid programmes.

The participation in such programmes may be counted towards the student exchange balance. Both parties will specify and confirm the terms and conditions thereof in writing.

2) Tuition

Each host institution will waive tuition fees, while administrative and other fees for registration and admission may apply. Students hosted by Goethe-Universität will be charged social fees in the amount of currently ca. €345 (subject to change) which involve social benefits such as the public transportation ticket.

3) Accommodation and other costs

Both institutions shall assist exchange students in finding accommodation. Payment for housing, all travels, medical insurance and subsistence costs shall be the responsibility of each exchange students. Neither university shall be responsible for any of these costs.

4) Travel and Visa

Each exchange student is responsible for his/her own travel arrangements and visa procedures. The host institution shall provide exchange students with any university certification needed to obtain a student visa for the full period of the exchange.

5) Selection of exchange students

Students will be selected by their home institution on the basis of academic excellence, minimum number of years studied at home institution (one), adequate German or Portuguese language competence and the capacity to adjust to cross-cultural situations.

6) Admittance

Each student selected for participating in this program will be admitted as a special, non-degree student to the host institution for a limited period of time. It is understood that students participating in this program will return to their home institutions to finish their degrees.

7) Application Times

UFSCar should nominate its candidates by May 15 for the following winter semester (start September/October) and November 15 for the following summer semester. All required application documents need to be sent to GU's Global Office by June 15 or December 15 at the latest.

GU will nominate its candidates in time to the respective unit at UFSCar. All necessary application documents have to reach UFSCar by November 10th prior to the beginning of the academic semester in February/March, and by May 20th prior to the beginning of the academic semester in August.

8) Rules and Regulations

Exchange students shall be subject to the rules and regulations of the host institution and its host country.

9) Insurance / Costs / Social fees

UFSCar students coming to Frankfurt will be responsible for ensuring appropriate and sufficient health insurance coverage. In addition, UFSCar students need to pay the mandatory semester social fee at GU (see above).

GU students are obliged to purchase health insurance as well as accident, liability, and medical and mortal remains repatriation insurance required in Brazil.

FACULTY EXCHANGE

- 10) Both institutions will invite and exchange scholars (faculty, research personnel) in fields of interest to both parties. Research and teaching may be equally involved. A duration of stay may vary from one week to a full academic semester. Both parties will look for external funding to support faculty exchanges.

11) Coordinators

Goethe-Universität nominates Dr. Birte Egloff, and UFSCar nominates Prof. Dr. Antônio Alvaro Soares Zuin as responsible coordinators for the exchange.

12) Duration

This agreement shall remain in force for five years following the signature by both parties. This agreement or any Article thereof can be amended by mutual agreement of both parties.

13) Termination

Any party can terminate this agreement at any time by giving the other party a reasoned termination notice in writing at least six (6) months in advance, along with return receipt. In the event of termination hereof, eventually ongoing activities will be duly concluded.

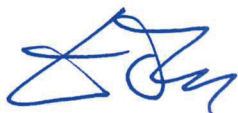
14) Settlement of Disputes

Questions and disputes arising from the interpretation or execution of this agreement will be settled by both parties in a friendly manner. In case an amicable solution is not possible, they shall jointly appoint a third party, a natural person, to act as arbitrator.

15) Counterparts

This agreement, as well as the amendments attached to it, is provided in both English and Portuguese for both institutions. In case of conflict, the English version shall take precedence.

For Goethe-Universität



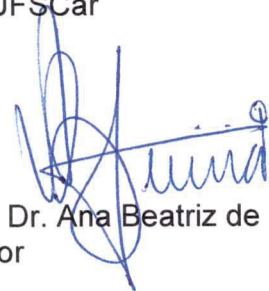
Prof. Dr. Enrico Schleiff
President

Deans Office

26/03/26
Date and Seal



For UFSCar



Prof. Dr. Ana Beatriz de Oliveira
Rector

28 JUL 2025
Date and Seal

